

# IEEE P1904.1 SIEPON Working Group

## Meeting Information Package for October 2010

### 1. Meeting dates:

October 26-28, 2010

### 2. Meeting location:

Tokyo, Hamamatsucho district

#### 2.1. Venue:

[World Trade Center Building](#), 38<sup>th</sup> floor, ``Fontainue''

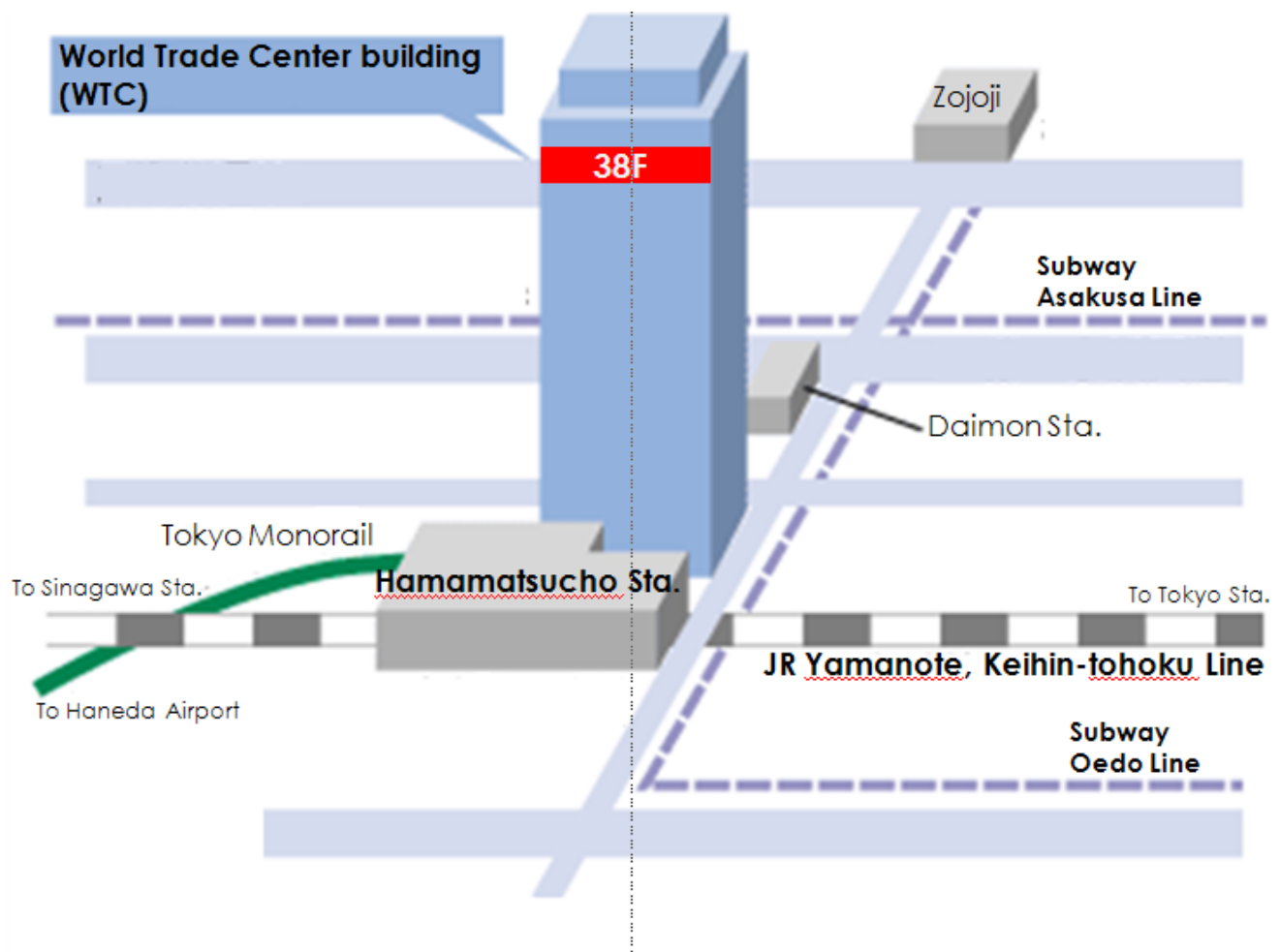
URL: [http://www.wtcblgd.co.jp/facility/conference/conference\\_list/index.html#38F](http://www.wtcblgd.co.jp/facility/conference/conference_list/index.html#38F) (No English website is available)

Address: 2-4-1, Hamamatsucho, Minato-ku, Tokyo 105-6103, Japan

Phone: +81 3 3435 3801

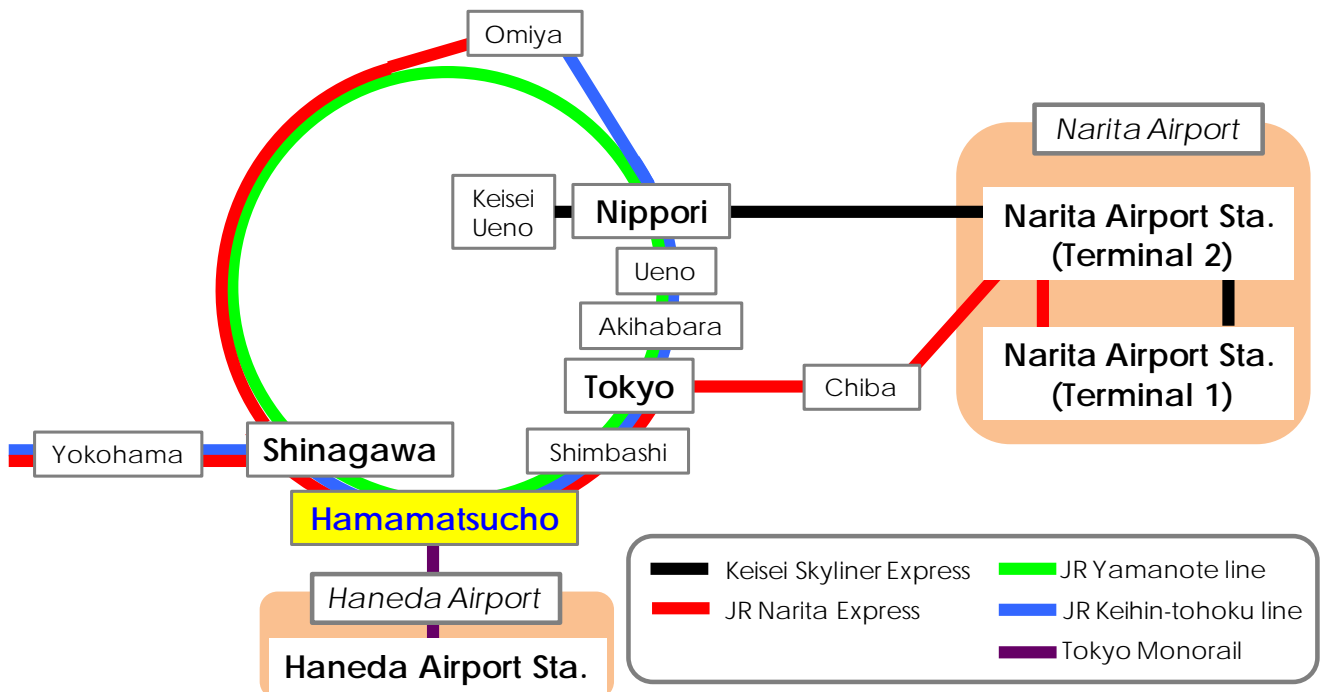
Facsimile: +81 3 3435 3802

A map of the building is provided below.



### 3. Transportation from the airport:

You can take Haneda Airport or Narita Airport to go to Tokyo city center. For the information about the grand transportation, see the maps below.



#### 3.1 From Haneda Airport

Information about the Haneda Airport can be found on the website:

[Tokyo int'l airport \(Haneda Airport\) http://www.tokyo-airport-bldg.co.jp/en/](http://www.tokyo-airport-bldg.co.jp/en/)

Access information to Hamamatsucho is [here](#), URL: <http://www.tokyo-airport-bldg.co.jp/en/access/in/>. It is about 20 km between Haneda airport and Hamamatsucho, and taking a train seems convenient. It is about 20 minutes and JPY 500 (USD 6). It is about JPY 5500 (USD 60) by taxi.

### 3.2 From Narita Airport

Information about the Narita Airport can be found on the following website:

[Narita International Airport](#), URL: <http://www.narita-airport.jp/en/index.html>

Access information to Tokyo city center is [here](#), URL: [http://naa.ivcreation.com/pc\\_us/](http://naa.ivcreation.com/pc_us/). It is about 70 km between Narita Airport and Hamamatsucho.

#### 3.2.1 Train

You can take three lines. It is about JPY 3000(USD 33) or less, and 60-90 minutes in each case.

If you take Keisei line (Skyliner or City liner), get on the train at Narita Airport, and switch trains at Nippori. Take JR Yamanote line (green line on the silver body) for Tokyo and Shinagawa direction, or Keihin-tohoku line (blue line on the silver body) for Tokyo and Yokohama direction and get off the Hamamatsucho station.

If you take Keisei line (Access express) from Narita airport, you can get to the Daimon station without transfer.

If you take JR line, take Narita Express and switch trains at Shinagawa to take Yamanote line or Keihin-tohoku line, for Tokyo and Ueno direction and get off the Hamamatsucho station.

Both Hamamatsucho station and Daimon station are directly connected to World Trade Center Building.

#### 3.2.2 Limousine bus

Limousine bus information is [here](#), URL: <http://www.narita-airport.jp/en/access/bus/index.html#taxi>. If you take a limousine bus, you are advised to get on a bus bound for Tokyo or Shinagawa station. It is about 90 minutes and JPY 3000. Take JR Yamanote line or Keihin-tohoku line after getting off the bus.

#### 3.3.3 Taxi

It is about 90 minutes and JPY 20,000 – 35,000 (USD 220 – 400) per car.

## 4. Hotel

We would like all the attendees to book your hotels for yourself. A hotel list is provided at the end of this document. If you stay in such a hotel that you have to take a train to get the meeting venue, please keep in mind that the train is so crowded in the morning on weekdays that it often is difficult to read newspapers.

## 5. Registration

Basically, there is no meeting registration fee for up to first three registered persons per entity. Each additional person registered for such an entity will incur the payment of USD 300 for meeting registration fee per person. The registration deadline will be October 1, 2010, but late and onsite registrations will be allowed with the payment of USD 300 meeting registration fee per person.

A meeting registration form will be available at the SIEPON Web Site soon.

## 6. Visa

If you require an invitation letter or our assistance to obtain your Japanese visa, please contact us as soon as possible.

## 7. Information about Tokyo

Tokyo tourist information is [here](http://www.tourism.metro.tokyo.jp/english/), URL:<http://www.tourism.metro.tokyo.jp/english/>.

## 8. Internet

The meeting room is equipped with wireless access to the Internet.

## 9. Electricity

The Japanese electric current is 100 V AC, 50 Hz (eastern Japan, including Tokyo). An odd voltage found almost nowhere else in the world. Most electrical items from other parts of the world will function reasonably well on Japanese current. If not, you can always buy a transformer at one of Japan's plentiful electronics shops. Japanese plugs are the flat two-pin type, which are identical to North American plugs as shown below. If you have a three-pin plug, you will have to buy an adaptor.



## 10. Currency

Local currency is Japanese Yen (JPY). As of mid-August 2010, exchange rates are:

USD 1 = JPY 87, Euro 1 = JPY 114, RMB 1 = JPY 13, KRW 13.5 = JPY 1

## 11. Tipping

Tipping is neither customary, nor expected.

## 12. Time zone

GMT +9, Daylight saving time is not introduced.

## 13. Language

Few people speak English, though there are so many signs written in English all around the town.

## 14. Contact point:

If you have any questions about the meeting arrangements, please contact:

Susumu Nishihara, NTT Access Network Service Systems Lab.

Phone: +81 46 859 2124

Facsimile: +81 46 859 5513


E-mail: [nishihara.susumu@lab.ntt.co.jp](mailto:nishihara.susumu@lab.ntt.co.jp)



## Hotel list:

 \$ 150 - 200

 \$ 100 - 150

 < \$ 100

 Airport Limousine  
Bus (Narita) stop

 Venue for Meeting

See next page for detail.

Table: Hotel list around the venue

Mark	Hotel name	Price (Approx.)	Airport limousine bus stop (From Narita Airport)	Internet access in guest room
A	<a href="#">Celestine Hotel</a>	\$ 150-200	Available	Wired, free
B	<a href="#">Tokyo Prince Hotel</a>	\$ 150-200	Available	Wired, \$12 /Day
C	<a href="#">The Prince Park Tower Tokyo</a>	\$ 150-200	Available	Wired, free
D	<a href="#">Hotel Intercontinental Tokyo Bay</a>	\$ 150-200	Unavailable	Wired, \$20 / Day
E	<a href="#">Royal Park Shiodome Tower</a>	\$ 150-200	Unavailable	Wired, free
F	<a href="#">Mitsui Garden Hotel Italia-gai</a>	\$ 100-150	Unavailable	Wired, free
G	<a href="#">Mielparque-Tokyo</a>	< \$ 100	Unavailable	Wired, free
H	<a href="#">Smile Hotel And Serviced Apartments Hamamatsu-cho</a>	< \$ 100	Unavailable	Wired, free

Note:

- Each hotel has an English-speaking staff.
- From each hotel, you can access to the venue within 10 minutes by JR lines (Hamamatsucho sta.), Subway lines (Daimon sta.), or walk.
- If you take Subway line, Asakusa line or Oedo line is convenient.

For more information about the hotel, see "Rakuten travel". <http://travel.rakuten.co.jp/en/>

# Appendix 1: Tokyo Subway Route Map





## Appendix 2: Hotel list around the venue (URL)

Mark	Hotel name	URL
A	Celestine Hotel	<a href="http://www.celestinehotel.com/en/index.html">http://www.celestinehotel.com/en/index.html</a>
B	Tokyo Prince Hotel	<a href="http://www.princehotels.com/en/tokyo/">http://www.princehotels.com/en/tokyo/</a>
C	The Prince Park Tower Tokyo	<a href="http://www.princehotels.com/en/parktower/">http://www.princehotels.com/en/parktower/</a>
D	Hotel Intercontinental Tokyo Bay	<a href="http://www.ichotelsgroup.com/intercontinental/en/gb/locations/overview/tyohb">http://www.ichotelsgroup.com/intercontinental/en/gb/locations/overview/tyohb</a>
E	Royal Park Shiodome Tower	<a href="http://www.rps-tower.co.jp/en/">http://www.rps-tower.co.jp/en/</a>
F	Mitsui Garden Hotel Italia-gai	<a href="http://www.gardenhotels.co.jp/eng/shiodome/">http://www.gardenhotels.co.jp/eng/shiodome/</a>
G	Mielparque-Tokyo	<a href="http://web.travel.rakuten.co.jp/portal/my/info_page_e.Eng?f_no=9433&amp;f_teikei=&amp;f_in=20101025&amp;f_out=20101029&amp;f_adult_su=1&amp;f_s1=0&amp;f_s2=0&amp;f_y1=0&amp;f_y2=0&amp;f_y3=0&amp;f_y4=0&amp;f_heya_su=1">http://web.travel.rakuten.co.jp/portal/my/info_page_e.Eng?f_no=9433&amp;f_teikei=&amp;f_in=20101025&amp;f_out=20101029&amp;f_adult_su=1&amp;f_s1=0&amp;f_s2=0&amp;f_y1=0&amp;f_y2=0&amp;f_y3=0&amp;f_y4=0&amp;f_heya_su=1</a>
H	Smile Hotel And Serviced Apartments Hamamatsu-cho	<a href="http://web.mytrip.net/portal/my/info_page_e.Eng?f_no=74635">http://web.mytrip.net/portal/my/info_page_e.Eng?f_no=74635</a>