

Meeting Agenda

12-14 April 2011

Except for Call To Order times, all times are approximate and for guideline purposes only.

DAY 1: Tuesday, 12 April 2011				
Item	Title	Duration	Start time	Stop time
1	Call to Order -- Introductions / Declarations of affiliation -- Goals for this meeting	0:20	8:30 AM	8:50 AM
2	Executive Secretary Report -- New or dropped-out member entities -- Introduction of new DRs and DRAs -- Distribution of Voting Cards -- Verification of attendance credit	0:15	8:50 AM	9:05 AM
3	Approval of agenda	0:10	9:05 AM	9:15 AM
4	Approval of previous meeting minutes	0:10	9:15 AM	9:25 AM
5	IEEE Patent Policy -- Call for Patents	0:20	9:25 AM	9:45 AM
6	Past meeting financial report (L. Khermosh)	0:05	9:45 AM	9:50 AM
7	Proposal for June 2011 meeting (H. ElBakoury)	0:10	9:50 AM	10:00 AM
8	Break	0:15	10:00 AM	10:15 AM
9	Review incoming liaison letters	0:15	10:15 AM	10:30 AM
10	C5 and 5A comment resolution (M. Hajduczenia)	1:30	10:30 AM	12:00 PM
11	Lunch	1:00	12:00 PM	1:00 PM
12	C5 and 5A comment resolution (M. Hajduczenia)	0:30	1:00 PM	1:30 PM
13	TF1 Opening report (L. Khermosh)	0:10	1:30 PM	1:40 PM
14	C7 comment resolution (A. Brown)	1:30	1:40 PM	3:10 PM
15	Break	0:20	3:10 PM	3:30 PM
16	C7 comment resolution (A. Brown)	0:45	3:30 PM	4:15 PM
17	TF2 Opening report (C. Knittle)	0:10	4:15 PM	4:25 PM
18	TF3 Opening Report (S. Kozaki)	0:10	4:25 PM	4:35 PM
19	C9, 9A, and 9B comment resolution (J. Lapak)	2:30	4:35 PM	7:05 PM
20	Recess		7:05 PM	

DAY 2: Wednesday, 13 April 2011				
Item	Title	Duration	Start time	Stop time
21	Call to Order -- Plan for the day	0:05	8:30 AM	8:35 AM
22	C9, 9A, and 9B comment resolution (J. Lapak)	1:30	8:35 AM	10:05 AM
23	Break	0:25	10:05 AM	10:30 AM
24	C9, 9A, and 9B comment resolution (J. Lapak)	2:00	10:30 AM	12:30 PM
25	Lunch	1:00	12:30 PM	1:30 PM
26	TF4 Opening Report (F. Daido)	0:10	1:30 PM	1:40 PM
27	C11 comment resolution (F. Daido)	2:00	1:40 PM	3:40 PM
28	Break	0:20	3:40 PM	4:00 PM
29	C11 comment resolution (F. Daido)	0:45	4:00 PM	4:45 PM
30	C13 comment resolution (F. Daido)	1:30	4:45 PM	6:15 PM
31	Recess		6:15 PM	

DAY 3: Thursday, 14 April 2011				
Item	Title	Duration	Start time	Stop time
32	Call to Order -- Plan for the day	0:05	8:30 AM	8:35 AM
33	C12 and 12A comment resolution (F. Daido)	1:00	8:35 AM	9:35 AM
34	Break	0:25	9:35 AM	10:00 AM
35	C6 and 6A comment resolution (A. Brown)	2:15	10:00 AM	12:15 PM
36	Lunch	1:00	12:15 PM	1:15 PM
37	C0, C1, C2, C3, C4 comment resolution (M. Hajduczenia)	1:15	1:15 PM	2:30 PM
38	Break	0:30	2:30 PM	3:00 PM
39	Review and approval of editorial comments	0:30	3:00 PM	3:30 PM
40	Liaison response review	0:30	3:30 PM	4:00 PM
41	Conformance Process and Next Steps (G. Kramer)	0:30	4:00 PM	4:30 PM
42	WG Closing Report	0:10	4:30 PM	4:40 PM
43	Unfinished business	0:05	4:40 PM	4:45 PM
44	New Business	0:05	4:45 PM	4:50 PM
45	Adjourn		4:50 PM	