

Meeting Agenda

23-25 August 2011

Except for Call To Order times, all times are approximate and for guideline purposes only.

DAY 1: Tuesday, 23 August 2011				
Item	Title	Duration	Start time	Stop time
1	Call to Order -- Introductions / Declarations of affiliation -- Goals for this meeting	0:20	8:30 AM	8:50 AM
2	Executive Secretary Report -- New or dropped-out member entities -- Introduction of new DRs and DRAs -- Distribution of Voting Cards -- Verification of attendance credit	0:15	8:50 AM	9:05 AM
3	Approval of agenda	0:10	9:05 AM	9:15 AM
4	Approval of previous meeting minutes	0:10	9:15 AM	9:25 AM
5	IEEE Patent Policy -- Call for Patents	0:20	9:25 AM	9:45 AM
6	Past meeting financial report (H. Elbakoury)	0:05	9:45 AM	9:50 AM
7	Proposal for October 2011 meeting (S. Kozaki)	0:10	9:50 AM	10:00 AM
8	Break	0:30	10:00 AM	10:30 AM
9	Review incoming liaison letters	0:10	10:30 AM	10:40 AM
10	C0 -- C5 comment resolution (M. Hajduczenia)	1:20	10:40 AM	12:00 PM
11	Lunch	1:00	12:00 PM	1:00 PM
12	TF1 Opening report (L. Khermosh)	0:10	1:00 PM	1:10 PM
13	C6 comment resolution (L. Khermosh)	1:00	1:10 PM	2:10 PM
14	C7 and A7A comment resolution (L. Khermosh)	1:00	2:10 PM	3:10 PM
15	Break	0:20	3:10 PM	3:30 PM
16	C7 and A7A comment resolution (L. Khermosh)	3:00	3:30 PM	6:30 PM
17	Recess		6:30 PM	

DAY 2: Wednesday, 24 August 2011				
Item	Title	Duration	Start time	Stop time
18	Call to Order -- Plan for the day	0:05	8:30 AM	8:35 AM
19	TF2 Opening report (C. Knittle)	0:10	8:35 AM	8:45 AM
20	C8 comment resolution (J. Stribling)	2:00	8:45 AM	10:45 AM
21	Break	0:20	10:45 AM	11:05 AM
22	TF3 Opening Report (S. Kozaki)	0:10	11:05 AM	11:15 AM
23	C9, A9A, and A9B comment resolution (H. Elbakoury)	0:45	11:15 AM	12:00 PM
24	Lunch	1:00	12:00 PM	1:00 PM
25	C9, A9A, and A9B comment resolution (H. Elbakoury)	2:15	1:00 PM	3:15 PM
26	Break	0:30	3:15 PM	3:45 PM
27	C10 and A10A comment resolution (H. Elbakoury)	3:15	3:45 PM	7:00 PM
28	Recess		7:00 PM	

DAY 3: Thursday, 25 August 2011				
Item	Title	Duration	Start time	Stop time
29	Call to Order -- Plan for the day	0:05	8:30 AM	8:35 AM
30	TF4 Opening Report (F. Daido)	0:10	8:35 AM	8:45 AM
31	C11 comment resolution (F. Daido)	0:25	8:45 AM	9:10 AM
32	C12 and 12A comment resolution (F. Daido)	0:45	9:10 AM	9:55 AM
33	Break	0:20	9:55 AM	10:15 AM
34	C13 comment resolution (F. Daido)	1:30	10:15 AM	11:45 AM
35	Review and approval of editorial comments	0:15	11:45 AM	12:00 PM
36	Lunch	1:00	12:00 PM	1:00 PM
37	Resolution of Conformance PAR Comments	1:00	1:00 PM	2:00 PM
38	Generating response to BBF Liaison Letter	0:30	2:00 PM	2:30 PM
39	Review of WG Ballot press release draft	0:30	2:30 PM	3:00 PM
40	Break	0:30	3:00 PM	3:30 PM
41	TF5 Opening Report (J. Lapak)	0:10	3:30 PM	3:40 PM
42	TF5 Discussions (J. Lapak)	2:00	3:40 PM	5:40 PM
43	WG Closing Report	0:10	5:40 PM	5:50 PM
44	Unfinished business	0:05	5:50 PM	5:55 PM
45	New Business	0:05	5:55 PM	6:00 PM
46	Adjourn		6:00 PM	