

Meeting Agenda

17-19 April 2012

Except for Call To Order times, all times are approximate and for guideline purposes only.

DAY 1: Tuesday, 17 April 2012				
Item	Title	Duration	Start time	Stop time
1	Call to Order -- Introductions / Declarations of affiliation -- Goals for this meeting	0:20	9:00 AM	9:20 AM
2	Executive Secretary Report -- New or dropped-out member entities -- Introduction of new DRs and DRAs -- Distribution of Voting Cards -- Verification of attendance credit	0:15	9:20 AM	9:35 AM
3	Approval of agenda	0:10	9:35 AM	9:45 AM
4	Approval of previous meeting minutes	0:10	9:45 AM	9:55 AM
5	IEEE Patent Policy -- Call for Patents	0:20	9:55 AM	10:15 AM
6	Past meeting financial report (J. Stribling)	0:05	10:15 AM	10:20 AM
7	Proposal for June 2012 meeting (C. Knittle)	0:10	10:20 AM	10:30 AM
8	Break	0:30	10:30 AM	11:00 AM
9	Introduction of received liaison letters (L. Lamb)	0:10	11:00 AM	11:10 AM
10	C0-C3, C99 comment resolution (M. Hajduczenia)	0:15	11:10 AM	11:25 AM
11	C4 comment resolution (M. Hajduczenia)	0:00	11:25 AM	11:25 AM
12	A4A comment resolution (M. Hajduczenia)	0:35	11:25 AM	12:00 PM
13	Lunch	1:30	12:00 PM	1:30 PM
14	A4B comment resolution (M. Takizawa)	1:00	1:30 PM	2:30 PM
15	A4C comment resolution (Liu Qian)	0:20	2:30 PM	2:50 PM
16	C5, A5A comment resolution (M. Hajduczenia)	0:00	2:50 PM	2:50 PM
17	TF1 Opening report (L. Khernosh)	0:10	2:50 PM	3:00 PM
18	C6 comment resolution (A. Brown)	0:00	3:00 PM	3:00 PM
19	Break	0:30	3:00 PM	3:30 PM
20	C7 and A7A comment resolution (A. Brown)	0:45	3:30 PM	4:15 PM
21	TF2 Opening report (C. Knittle)	0:10	4:15 PM	4:25 PM
22	C8 comment resolution (J. Stribling)	0:30	4:25 PM	4:55 PM
23	TF3 Opening Report (S. Kozaki)	0:10	4:55 PM	5:05 PM
24	C9, A9A, and A9B comment resolution (H. Elbakoury)	0:30	5:05 PM	5:35 PM
25	C10 and A10A comment resolution (H. Elbakoury)	0:30	5:35 PM	6:05 PM
26	Recess		6:05 PM	

DAY 2: Wednesday, 18 April 2012				
Item	Title	Duration	Start time	Stop time
27	Call to Order -- Plan for the day	0:05	9:00 AM	9:05 AM
28	TF4 Opening Report (F. Daido)	0:10	9:05 AM	9:15 AM
29	C11 comment resolution (F. Daido)	0:30	9:15 AM	9:45 AM
30	C12 comment resolution (F. Daido)	0:30	9:45 AM	10:15 AM
31	Break	0:30	10:15 AM	10:45 AM
32	C13 and A13A comment resolution (F. Daido)	0:15	10:45 AM	11:00 AM
33	C14 comment resolution (F. Daido)	1:00	11:00 AM	12:00 PM
34	Lunch	1:30	12:00 PM	1:30 PM
35	C14 comment resolution (F. Daido)	0:30	1:30 PM	2:00 PM
36	Ballot Resolution Motions -- Review and approval of editorial comments -- Approval of resolved comments -- Production of the next draft	0:45	2:00 PM	2:45 PM
37	Review and approve responses to liaison letters	0:30	2:45 PM	3:15 PM
38	Break	0:30	3:15 PM	3:45 PM
39	TF5 Opening Report (T. Kusano)	0:10	3:45 PM	3:55 PM
40	TF5 discussion -- Review and approval of submitted test cases -- Motions -- Next action items	2:00	3:55 PM	5:55 PM
41	Recess		5:55 PM	

DAY 3: Thursday, 19 April 2012				
Item	Title	Duration	Start time	Stop time
42	Call to Order -- Plan for the day	0:05	9:00 AM	9:05 AM
43	TF5 discussion -- Review and approval of submitted test cases -- Motions -- Next action items	1:30	9:05 AM	10:35 AM
44	Break	0:30	10:35 AM	11:05 AM
45	Actions to prepare for Sponsor Ballot - Sponsor ballot invitation and categories	0:20	11:05 AM	11:25 AM
46	Summary from the Conformance brainstorming call (R. Subramaniam)	0:35	11:25 AM	12:00 PM
47	Lunch	1:30	12:00 PM	1:30 PM
48	ComMag SIEPON Feature Topic -- progress reports and final actions for submission	1:30	1:30 PM	3:00 PM
49	SIEPON Seminar preparation	0:30	3:00 PM	3:30 PM
50	WG Closing Report	0:20	3:30 PM	3:50 PM
51	Unfinished business	0:05	3:50 PM	3:55 PM
52	New Business	0:05	3:55 PM	4:00 PM
53	Adjourn		4:00 PM	