



IEEE P1904.1 SIEPON Working Group

Meeting Information Package for August 2012

Sapporo, Japan

1. Meeting Dates

August 21, 2012 (Tuesday) – August 23, 2012 (Thursday)

2. Meeting Location

Sheraton Sapporo Hotel

5-5-25 Atsubetsuchuo 2JO, Atsubetsu-Ku

Sapporo, Hokkaido 0040052

Phone: 81-11-895-8811

FAX: 81-11-895-8902

URL:

http://www.starwoodhotels.com/sheraton/property/overview/index.html?propertyID=1235&language=en_US



3. Transportation

The hotel is located 70.0 km/43.5 miles from the New Chitose Airport (CTS).

➤ *Train (JR Line)*

25 minutes / 850 JPY by train + 2 minute walk

1. At the New Chitose Airport, go down to the B1 floor.
2. Take a JR Line rapid train bound for “Otaru” leaving from track 1.
3. Get off the train at Shin-Sapporo Station.
4. The hotel is a 2 minute walk from the station.



➤ *Taxi*

Expected fee: 15,000 JPY

For more transportation options, refer to:

<http://www.starwoodhotels.com/sheraton/property/area/transportation.html?propertyID=1235&language=en>

4. Hotel Reservations

A room block has been arranged for meeting attendees at the price of **14,000 JPY** per night. The rate includes breakfast, internet access, and tax.

There are more options for room types with different prices. Please check the reservation site for details.

Reservations can be made on-line at:

<https://www.starwoodmeeting.com/StarGroupsWeb/booking/reservation?id=1205309256&key=6B5D1>

[Cancellation Policy]

On the day before arrival: 20% of the accommodation fees of first night

On the day of arrival: 80% of the accommodation fees of first night

No show: 100% of the accommodation fees

5. **Meeting Registration**

The meeting registration form is available at:

<https://web.memberclicks.com/mc/quickForm/viewForm.do?orgId=iecs&formId=120614>

Registration fees:

- \$150 USD per attendee if registered on or before July 30, 2012.
- \$300 USD per attendee if registered after July 30, 2012.

6. **Hosted Meals**

- One daily breakfast is included in the hotel room rate.
- Lunches on Tuesday, Wednesday, and Thursday are included in the meeting registration fee.

7. **Visa Information**

If you require an invitation letter to obtain a visa, please contact Motoyuki Takizawa at takizawa.motoyu@jp.fujitsu.com as soon as possible.

8. **Visitor Information**

Sapporo is the fourth-largest city in Japan by population, and the largest city on the island of Hokkaido. It is the capital of Hokkaidō Prefecture. Sapporo is known for the city's annual Yuki Matsuri, internationally referred to as Sapporo Snow Festival, which draws more than 2 million tourists from around the world. Sapporo is also famed for fresh seafood such as, salmon, sea urchin and crab, which makes good Sushi!



Home of Sapporo Beer



Japanese castle made of snow
in Sapporo Snow Festival



Delicious Sushi

9. Internet Access

The meeting room is equipped with internet access; you will be provided information when you arrive. Internet access in guest rooms is available with no additional fees.

10. Electricity

The electric current in east Japan is 100V AC, 50Hz.






Most outlets take two prong (two flat parallel) plugs.



11. Local Currency

The local currency is Japanese Yen (JPY/円). Below is a currency exchange rate as of May 30, 2012.

100 JPY equals to:

	Chinese Yuan Renminbi	7.99 RMB	(1 RMB = 112.51 JPY)
	Euro	1.01 EUR	(1 EUR = 99.06 JPY)
	Israeli New Shekel	4.88 ILS	(1 ILS = 20.5 JPY)
	US dollar	1.26 USD	(1 USD = 79.44 JPY)
	Japanese yen	100 JPY	(1 JPY = 1 JPY)

12. Tipping/Gratuity

Tipping in Japan is neither customary nor expected.

13. Time Zone

GMT +9, Daylight saving time is not introduced.

14. Language

Some Japanese people can speak English, and there are so many signs written in English all around the town.

15. Weather of Sapporo

In August, it is warm and cozy in Sapporo. The temperature is about 19C (min) to 26C (max) in average.

16. Contacts

If you have any questions about the meeting arrangements or require any assistance, please don't hesitate to contact:

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Fax: +81-44-811-6066