1. Meeting dates
October 23, 2012 (Tuesday) - October 25, 2012 (Thursday): whole day
October 26, 2012 (Friday): 3:00pm-6:00pm

2. Meeting location
2.1. Venue
Grand Concordia Hotel
Address: No. 26 Xiao Yun Road, Chaoyang District, Beijing, China
Tel: +86-10-51086688
Fax: +86-10-51086699
Website: http://www.grandconcordia.com

2.2 Location
The Grand Concordia Hotel Beijing is located in Yansha business circle and embassy district, close to YanshaYouyi Shopping Mall. A map of the hotel is provided below.
3. Transportation from the local airport(s)
Information about the international airport in Beijing can be found on the website: http://en.bcia.com.cn/
It is about 21 km (30-min by taxi) from Beijing Capital International Airport to the Grand Concordia hotel. Taxis are always available. The fare is approximately 75 RMB (about 12US dollar).
The alternative means of transportation from Beijing Capital International Airport to the hotel is to take the Beijing subway. Take the subway to the San Yuan Qiao station (only one stop from the airport), ticket fare is 25 RMB. At the San Yuan Qiao station, you can take a taxi to the hotel with the cost about 12 RMB.
Take a taxi directly for airport is recommended.
Please print below picture and show it to the taxi driver.

鹏润国际大酒店。

地址：北京市朝阳区霄云路26号 鹏润大厦A座1区。

电话：010-51086688。

的士费：首都机场到酒店约65-75元人民币。
Note: There is an additional 2 RMB fuel surcharge to the price on taxi meter.

4. Hotel Reservations
Deluxe Standard Room will be provided for participants.
There are two kinds of bed type.

| Type 1: King Bed | Type 2: Twin Bed |

Deluxe Standard Room: (October is golden period of hotel, price is highest in a year)
RMB 900 per room per night (One or two daily buffet breakfast, internet by WiFi and wired, 15% surcharge and tax are included)
Please make your reservations before September 28, 2012 to guarantee your room.
Please make your hotel reservation with email to:
Elaine.zhang@grandconcordia.com
Please CC to: zhou@fiberhome.com.cn, luyang@ritt.cn
The following information is necessary.

<table>
<thead>
<tr>
<th>Guest Name</th>
<th>Gender</th>
<th>Passport NO.</th>
<th>Date of Check-in</th>
<th>Date of Check-out</th>
<th>Bed Type (King/Twin)</th>
<th>Credit Card No./Type/Validity</th>
</tr>
</thead>
</table>

~ 2 ~
Check-in/Check-out Time:
  Check in: after 14:00
  Check out: until 12:00

Cancellation:
One night room rate will be charged from your credit card for any cancellation within 24 hours or less before the meeting or for any “No Show”.

5. Meeting Registration
Website for meeting registration will be announced soon.
Registration fees for all attendees:
  • $250 USD per attendee if registered on or before September 24, 2012.
  • $300 USD per attendee if registered after September 24, 2012.

6. Hosted Meals
Meeting host will provide lunch during meeting.
Buffet lunch is provided at the same place of breakfast.

7. Visa Information
If you require an invitation letter or our assistance to obtain a Chinese visa, please contact zzhou@fiberhome.com.cn as soon as possible. And the flowing information is necessary.

<table>
<thead>
<tr>
<th>Name</th>
<th>Gender</th>
<th>Nationality</th>
<th>Passport NO.</th>
<th>Date of birth</th>
<th>Job Title</th>
<th>City of entry</th>
<th>Date of arrive and departure</th>
<th>Name of Company</th>
</tr>
</thead>
</table>

★ Documents applicant should provide:
1) The copy of foreigner’s passport (the name, date of birth, nationality, passport number, valid date of passport, etc. must be seen clearly)
2) The copy of previous Chinese visa if Foreigners whose entry is not the first time.

Please indicate clearly whether a hard copy of the Invitation Letter is needed – note that most Embassies/Consulates of China accept printouts of digital copies of Invitation Letters. Please check with your local Embassy / Consulate of China. If requested, the Invitation Letter will be dispatched within two week after receipt of the email request. A digital copy of the Invitation Letter will be sent to the email address from which the request was originally received.

8. Social event
Introduction of Great Wall:
http://www.visitourchina.com/china_great_wall/
http://en.wikipedia.org/wiki/Great_Wall_of_China
We will visit Badaling Great Wall on October 26th. Leaving hotel at 8:00 am, arriving Great Wall about 9:30am, visiting Great Wall 2 hours, have lunch and back to hotel about 14:00-15:00.
http://www.visitourchina.com/guide/badaling_great_wall.htm
9. Internet Access
The meeting room is equipped with free wireless internet access. Guest rooms will have both WiFi and wired internet access, free of charge.

10. Electricity
The electric current in China is 220V AC, 50Hz. See picture below for the outlet types in use in China (type A/C – upper part of the image, type I – bottom part of the image). Availability of either type varies with locations.

11. Local Currency
Local currency is RMB (CNY). As of 10th August, 2012, exchange rates are as follows:
- USD 1 = RMB 6.35
- Euro 1 = RMB 7.79
- JPY 100 = RMB 8.07

12. Tipping
In China, tipping is neither customary nor expected.

13. Time Zone:
GMT +8, Daylight saving time is not introduced.

14. Language
Some Chinese people can speak English, and there are some signs written in English around the
15. Weather of Beijing
In October, the temperature is about 8(min)-24(max) degrees Celsius or 48(min)-75(max) degrees Fahrenheit in average.
October is the best season for travel in Beijing.

16. Contact
If you have any questions about the meeting arrangements, please contact:
Mr. Lu Yang
RITT
Tel:  +86 10 62300117
Fax:  +86 10 62300123
Email: luyang@ritt.cn

Mr.Zhou Zhen
Fiberhome Technologies
Tel:    +86 27 59100150
Fax:    +86 27 59100141
Email: zzhou@fiberhome.com.cn