

# IEEE P1904.1 SIEPON Working Group

Meeting Information Package for June 2013

New York, NY USA

## 1. Meeting Dates:

June 18, 2013 (Tuesday) – June 20, 2013 (Thursday)

## 2. Meeting Location:

DORSEY & WHITNEY LLP

51 West 52nd Street

New York, NY 10019-6119

Phone: +1 212.415.936

Fax: +1 212.953.720

Web: [www.dorsey.com](http://www.dorsey.com)

## Meeting Room:

Multipurpose Conference Rooms 9D and 9E

**Note:** Please arrive little early to the facility with your government issued identification during the meeting week. ID will be checked each day at the front desk for check-in purpose.



### 3. Transportation

#### 3.1 [LaGuardia Airport/New York - LGA](#)

- **Ground Transportation:** Ground transportation information counters, located on the lower baggage claim level of all terminals, provide information and reservations for buses, shared-ride vans and private cars or limousines. You can call 1 (800)-AIR-RIDE for information on authorized transportation services. Taxi service is available in front of all terminals.
  - Taxi – Between \$25 - \$37 (doesn't incl. toll and tip)
    - Important Tips:
      - Tipping is customary for good service.
      - There is a \$1.00 peak-time surcharge for trips from 4 PM to 8PM on weekdays.
      - There is a \$.50 surcharge for trips from 8PM to 6AM daily. There is also a NY State tax of 50 cents added to trips within New York, but not for trips to NJ.
      - One fare pays for all passengers to one destination.
      - Four passengers (five in minivans) is the limit for New York City cabs.
      - Meter must read \$3.00 at the start of the trip.
      - Please take your receipt.
  - Shuttle Service – Approx. \$18 – 19. Reservation can be made on-line or at the Welcome Center, located on the Arrivals level of each terminal. If the counter is closed, there is a convenient self-service kiosk nearby where you can contact authorized shared-ride or private car services.
    - [Airlink New York](#) - (877) 599-8200
    - [Super Shuttle Manhattan](#) – (800) 258-3826

#### 3.2 [John F. Kennedy International Airport/New York - JFK](#)

- **Ground Transportation:** To obtain ground transportation information, please visit the Port Authority Welcome Center located in the arrivals area of each terminal, where uniformed staff will be happy to assist you. Alternately, you may head directly for the taxi stand located outside each terminal for safe and legitimate transportation. Ignore non-uniformed people offering to assist with baggage. Seek out uniformed porters or airline employees for baggage assistance.
- Taxi – Flat rate of \$52 (doesn't incl. toll and tip). Between JFK and Manhattan -- Flat Fare is \$52 to the first destination (plus tolls and tip). The taximeter and receipt should reflect that this trip is a flat fare. There is no \$1 peak time or 50-cent night surcharge for these trips.\*
  - Important Tips:
    - Tipping is customary for good service.
    - There is a \$1.00 peak time surcharge for trips from 4 PM to 8PM on weekdays (except for JFK-Manhattan \$52 Flat Fare trip).
    - There is a 50-cent surcharge for trips from 8PM to 6AM daily (except for JFK-Manhattan \$52 Flat Fare trip). There is also a NY State tax of 50 cents added to trips within New York, but not for trips to NJ.
    - One fare pays for all passengers to one destination.
    - Four passengers (five in minivans) is the limit for New York City cabs.
    - Meter must read \$3.00 at the start of the trip (except for JFK-Manhattan \$52 Flat Fare trips).
    - Please take your receipt.

- Shuttle Service – Approx. \$18 – 19. Reservation can be made on-line or visit the Port Authority Welcome Center located in the arrivals area of each terminal, where uniformed staff will be happy to assist you.
  - [Airlink New York](#) - (877) 599-8200
  - [Super Shuttle Manhattan](#) – (800) 258-3826

### 3.3 [Newark International Airport -EWR](#)

- Ground Transportation: To obtain ground transportation information, please visit the Port Authority Welcome Center located in the arrivals area of each terminal, where uniformed staff will be happy to assist you. Alternately, you may head directly for the taxi stand located outside each terminal for safe and legitimate transportation. Ignore non-uniformed people offering to assist with baggage. Seek out uniformed porters or airline employees for baggage assistance.
- Shuttle Service (recommended for they can drop you off at or near the hotel) – Approx. \$20 – 25. Reservation can be made on-line or visit the Port Authority Welcome Center located in the arrivals area of each terminal, where uniformed staff will be happy to assist you.
  - [Airlink New York](#) - (877) 599-8200
  - [Super Shuttle Manhattan](#) – (800) 258-3826
- Newark Airport Express Bus (will need to walk or take a cab to your hotel)- offers fast, easy, convenient express bus service between Newark Liberty International Airport and New York City.
  - \$16 one way or \$28 round trip and arrive at each stop every 15 minutes during the day, 365 days a year (departures every 30 minutes before 6:45 AM and after 11:15 PM).
  - At Newark Liberty Airport coaches may be boarded at:
    - Terminal A (Located on the Arrival Level in Courtyard A, lanes 1-4)
    - Terminal B (Located outside the Arrivals Level, lane 2)
    - Terminal C (Located outside the Arrival Level at bus stop 5 & 6)
  - To New York stops/From New York:
    - Grand Central Station (41st Street between Park and Lexington avenues)
    - Bryant Park (42nd Street and 5th Avenue)
    - Port Authority Bus Terminal (41st Street between 8th and 9th avenues)
- Taxi – The sample fares do not include tolls and tips.
  - Sample Fares from Newark to to New York City/Manhattan
    - Battery - W 23rd St. - \$50
    - W 24th St. - W 58th St. - \$55
    - W 59th St. - W 96th St. - \$60
    - W 97th St. - W 185th St. - \$65
    - Above W 185th St. - \$70
  - Important Tips:
    - Tipping is customary for good service.
    - During weekday rush hours - mornings (6AM to 9AM) and afternoons (4PM to 7PM) and on weekends (Saturday and Sunday from 12PM to 8PM) - there is an additional \$5 surcharge to all points in the State of New York
    - Round trip tolls are not included in quoted fare.
    - There is an additional charge for each piece of baggage over 24 inches.
    - There is a 10% senior citizen discount (62 years and older) upon presentation of proper identification.

- Please take your receipt.
- NJ Transit Service /train (will need to walk or take a cab to your hotel)- - Approx. \$12.50 NJ TRANSIT rail service to and from Newark Liberty International Airport operates 21 hours a day, seven days a week. There is no rail service between 2 a.m. and 5 a.m. nightly.  
([http://www.njtransit.com/rg/rg\\_servlet.srv?hdnPageAction=AirportConnectionsTo](http://www.njtransit.com/rg/rg_servlet.srv?hdnPageAction=AirportConnectionsTo)).
  - Northeast Corridor service to New York Penn Station, Trenton and intermediate points
  - North Jersey Coast Line service to New York Penn Station, Long Branch and intermediate points
- From EWR to NY Penn Station
  - After claiming your baggage, follow signs within the terminal to the AirTrain station. You can purchase your train ticket from NJ TRANSIT Ticket Vending Machines located at the AirTrain station. Then, simply ride AirTrain to airport rail station to board your NJ TRANSIT train.
  - Departing Airline Passengers: From New York Penn Station or Newark Penn Station, buy your ticket, then board a Northeast Corridor or North Jersey Coast Line train to Newark Liberty International Airport Station. Consult departure screens for more information.
    - TIP: Trains that stop at the airport are designated with an "EWR" on departure boards.
  - Allow about 15 minutes to travel between the rail station and your airport terminal.
  - Purchase your ticket before boarding the train. Tickets may be purchased from ticket vending machines or ticket agents at your boarding station.

#### 4. **Hotel Listing**

IEEE doesn't plan to draft a contract to setup a room block for this meeting. A list of hotel options near the meeting location is listed below:

- Warwick Hotel - 65 West 54th Street -  
Reservations: 212 247 2700 <http://www.warwickhotelny.com/>
- Hilton Hotel - 1335 Avenue of the Americas (across the street from our offices) -  
Reservations: (212) 586-7000 <http://www.newyorkhiltonhotel.com>
- Sheraton Hotel - 810 Seventh Avenue -  
Reservations: (212) 484-1200  
[http://www.starwoodhotels.com/sheraton/index.html?PS=LGEN\\_AA\\_DNAD\\_CGGL\\_TBRD](http://www.starwoodhotels.com/sheraton/index.html?PS=LGEN_AA_DNAD_CGGL_TBRD)

#### 5. **Meeting Registration**

The meeting registration form is available at

[https://iecs.memberclicks.net/index.php?option=com\\_mc&view=mc&mcid=form\\_142389](https://iecs.memberclicks.net/index.php?option=com_mc&view=mc&mcid=form_142389)

#### **Registration fees:**

\$200 USD per attendee if registered on or before 20 May, 2013

\$400 USD per attendee if registered after 320 May, 2013

## **6. Meals/Restaurant Options**

Breakfast and lunch will be served in the meeting room.

Fresh coffee and assorted beverages will be served throughout the day.

## **7. Visa Information**

If you require an invitation letter to obtain an US visa, please contact Soo H. Kim at [S.H.Kim@ieee.org](mailto:S.H.Kim@ieee.org) as soon as possible and provide the following information:

Traveler's Full Name

Company Name

Passport Number

Passport Expiration

## **8. Internet Access**

The meeting room is equipped with internet access, and information will be provided upon your arrival.

## **9. Electricity**

The North American standard for electric current is 120 Volts or 60HZ. Most outlets take two prong plugs.

## **10. Local Currency as of 5 Feb 13**

1 US dollar = 0.74 Euros

1 US dollar = 6.23 RMB

1 US dollar = 93.00 Japanese yen

## **11. Tipping/Gratuity**

In USA, tipping is suggested and/or expected, 15% is the norm.

## **12. Time Zone**

New York is in the Eastern Time Zone, UTC/GMT -5 hours .

## **13. Contacts**

If you have any questions about the meeting arrangements or require any assistance, please don't hesitate to contact:

Soo H. Kim (IEEE-SA)

E-mail: [S.H.Kim@ieee.org](mailto:S.H.Kim@ieee.org)

Work Phone: +1 732 465 6640

Mobile Phone: +1 732 289 1942

Ravi Subramaniam (IEEE ICAP)  
E-mail: [r.subramaniam@ieee.org](mailto:r.subramaniam@ieee.org)  
Work Phone: +1 732 465 6421  
Mobile Phone: +1 240 470 0251

Cara Kohl  
Dorsey & Whitney Staff  
Phone: 212.415.9361

14. **Attraction Near the Meeting Location**

- Rockefeller Center ☞
- Times Square / Theater District ☞
- Empire State Building ☞
- Museum of Modern Art ☞
- United Nations ☞
- Jacob Javits Center ☞
- Madison Avenue Shopping ☞
- Fifth Avenue shopping ☞
- Museum of Arts and Design ☞
- Grand Central Station ☞