



IEEE P1904.1 SIEPON Working Group

Meeting Information for December

2013 Tampa, FL, USA

1. Meeting Dates

December 2, 2013 (Monday) – December 4, 2013 (Wednesday)

2. Meeting Location

2.1 Venue



Hilton Tampa Downtown

Address: 211 North Tampa Street, Tampa, Florida 33602 USA

Phone: + 1-813-204-3000

Fax: + 1-813-273-0234

Website: <http://www3.hilton.com/en/hotels/florida/hilton-tampa-downtown-TPANTHF/index.html>



2.2 Meeting Room

The meeting room is in the Garrison Suites. The layout of the room is depicted in the figure below

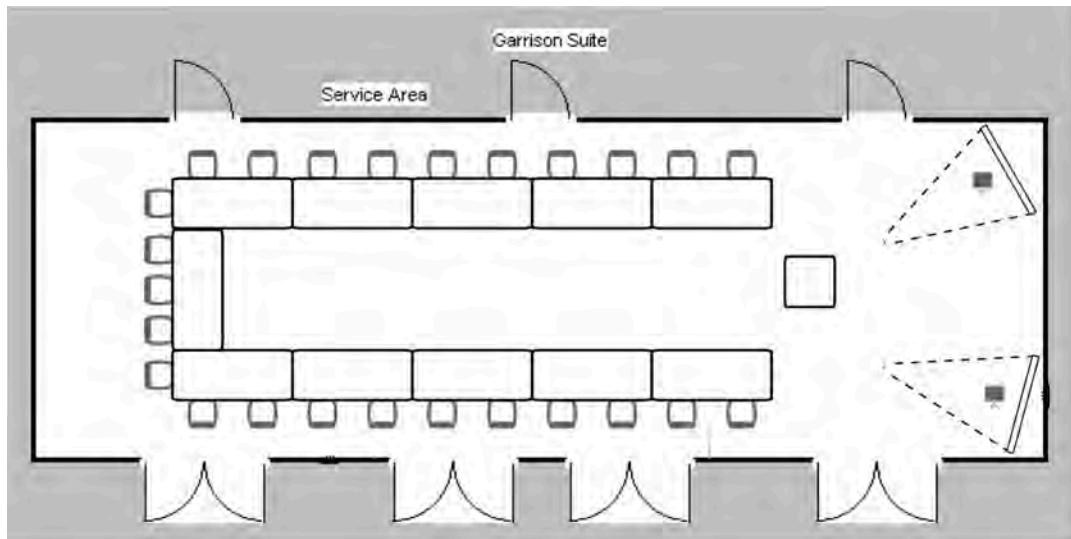


Figure 1: Garrison Suites

2.3 How to Get to Downtown Tampa

There are three airports relatively close to the Hilton Tampa Downtown. The easiest way to get here is by flying into the Tampa International Airport (TPA). The Clearwater, St Petersburg Airport is also fairly close, approximately 22 miles (32 km) away. Alternatively, the Orlando International Airport (MCO) has many more direct international flights and may be more convenient to fly into, though it is about 90 miles (145 km) by car to the hotel.

2.3.1 Arriving at Tampa International Airport

From the Tampa International Airport, it is about 10 miles (15 km) by car to get to the Hilton Downtown Tampa. Taxi service from the Tampa Airport to Downtown Tampa is a flat rate 25\$ fee plus tip.

Driving directions: Take I-275 N and take Downtown West exit #44. Stay left on the ramp as the road forks. Merge onto Tampa St., a one-way street. Stay in the left lane; the hotel is eight blocks down on the left side, at the SE corner of Jackson & Tampa.

There's also an option to schedule a shuttle pickup for this event to take you to the Hilton Tampa Downtown. The flyer is in appendix A.

2.3.2 Arriving at St Petersburg / Clearwater International Airport

Taxi service from St. Petersburg / Clearwater International Airport (PIE) is approximately \$45 USD plus tip.

Driving directions: Follow Interstate 275 North for six miles to downtown exit 44. Stay left on the ramp as the road forks. Merge onto Tampa St., a one-way street. Stay in the left lane; the hotel is eight blocks down on the left side, at the SE corner of Jackson & Tampa

2.3.3 Arriving at Orlando International Airport

There are a number of options to get from the Orlando International Airport to downtown Tampa though the most convenient would be by hiring a car service. Private car service (like a black car or limousine) is often more economical than hiring a taxi for a long commute. Estimated taxi service fare is \$100 USD plus tip.

Driving directions: Take Interstate 4 West toward Tampa. Exit onto Interstate 275 South to downtown Tampa and continue to exit 45A for Downtown East-West. Take the ramp toward Downtown/West. Follow signs for Tampa St and merge onto N Tampa St. The hotel is on the left.

3. Hotel Information

3.1 Hotel Facility Description

Modern decor complements elegant interiors in these Tampa downtown hotel accommodations. Enjoy the expanded workstation with oversized desk, WiFi access and dual line speakerphones with voicemail. Refresh in a sleek, new granite and marble bath. Savor a cup of complimentary coffee. Retire on our bed fitted with luxurious linens, a soft down throw and plush pillows - all piled atop an irresistible pillow top mattress. Enjoy thoughtful amenities such as a daily newspaper. Watch cable or video-on-demand on the 32-inch flat-screen LCD TV or listen to the iHome stereo with iPod docking station. Retrieve your laptop and valuables from the in-room safe whenever you need them. Adding to your comfort and convenience, our welcoming Tampa hotel accommodations also feature video checkout, messaging and account review.

This hotel offers a fitness center, pool, business center and is central to downtown Tampa, near the Tampa Convention Center.

3.2 Hotel Reservations

Hotel reservations are available at \$115.00 per night plus tax.

Reservations can be made online at:

<https://resweb.passkey.com/go/BrighthouseNetworks2013>

The room reservation cutoff period is November 15th.

<<Cancellation Policy>>

Cancellations can be made up to 24 hours prior to arrival without incurring any additional fees.

Cancellations made within 24 hours of arrival will forfeit one night's room and tax.

4. Meeting Registration

Website for meeting registration will be announced soon.

Registration for all attendees:

- 200\$ USD per attendee if registered before November 15th, 2013
- 300\$ USD per attendee if registered after November 15th, 2013.

5. Meals

Both Breakfast and Lunch will be available taken in Restaurant 211. Information regarding breakfast and lunch will be provided prior to arrival.

Breakfast and Lunch will only be provided for the three days of the meeting.

6. Visa Information

If you require an invitation letter to obtain a US visa, please contact Soo H. Kim at S.H.Kim@ieee.org as soon as possible and provide the following information:

Travellers Full Name
Company Name
Passport Number
Passport Expiration

7. Internet Access

All guest rooms booked under the host block are provided with complementary internet access. The meeting room is equipped with internet access; information will be provided upon your arrival.

8. Electricity

The North American standard for electric current is 120 Volts or 60 Hz. Most outlets use two prong plugs.



9. Local Currency as of Sep 15, 2013

1 USD = 99.28 JPY

1 USD = 6.12 RMB

1 USD = .75 Euro

10. Tipping / Gratuity

In the USA, tipping is suggested and/or expected. 15% is the norm.

11. Time Zone

Tampa, Florida, USA is in the Eastern Time Zone, UTC/GMT -5 hours.

12. Contacts

If you have any questions about the meeting arrangements or require assistance, please don't hesitate to contact:

Edwin J Mallette (BHN)

Email: Edwin.mallette@bhnis.com

Phone: +1 813 765 4527

13. Attractions Near the Meeting Location

- Tampa Riverwalk
- Ybor City

- Tampa Trolley
- Channel Side
- Tampa Bay Times Forum
- Florida Aquarium
- University of Tampa

A. Appendix

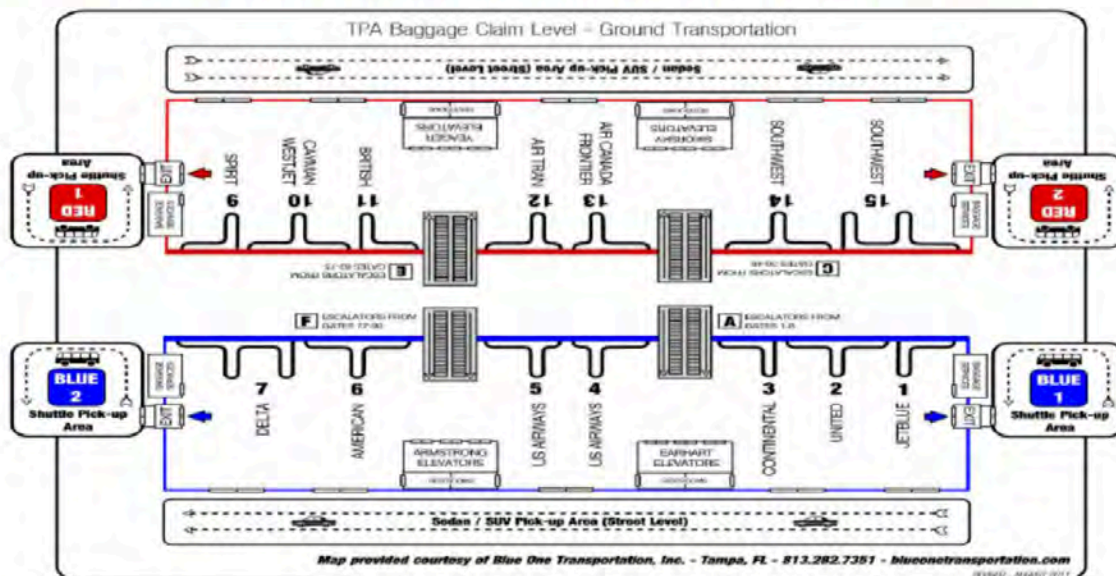


Airport / Charter / Cruise Lines / Dinners/ Weddings/ Sightseeing
Non Stop Airport Transportation

Hilton

Blue One Transportation, the Hilton Tampa Downtown preferred shuttle service, offers non-stop transportation to and from the Tampa International Airport. No reservations are needed. You may just call our transportation **Hotline (813-333-3598)** when your flight lands when walking off of your plane. You will then be directed to the nearest ground transportation area positioned at each of the opposite ends of the Airport.

Bright House/CableLabs Special Pricing is \$11 per person each way. Please call our hotline (813) 333-3598 when your plane lands follow the map to Shuttle Pickup Area.



Daily Departures from the Hilton to Tampa Int'l Airport are offered starting at 6am each top of the hour every hour please meet the shuttles on Jackson St. side of the hotel.