

IEEE 1904 Access Networks Working Group

Sponsored by the IEEE Communications Society

23 April 2024
Teleconference

Minutes

Chair: Glen Kramer
Vice-Chair: Vacancy
Executive Secretary: Zhou Zhen
Chief Editor: Marek Hajduczenia
Meeting Recorder: Zhou Zhen

Day 1, Tuesday, 23 April 2024

1. Call to Order

- The meeting was called to order at 16:00 US Pacific time(UTC-07:00).
- Chair Kramer recorded all the attendance of the meeting.
- **6** voting members attended meeting. Quorum **was reached**.

2. Executive Secretary Report

- Zhou Zhen, Executive Secretary, presented [anwg_2404_exec_report.pdf](#).
- A report on working group membership was provided.

3. Approval of Agenda

- Chair Kramer presented the agenda, [anwg_2404_agenda.pdf](#).

Motion#1:

Approve the agenda for the April 2024 meeting presented in [anwg_2404_agenda.pdf](#).

Moved: JC Marion

Seconded: Curtis Knittle

(Procedural, required>50%)

Motion passed by voice vote without opposition

4. Chair's Opening Report

- Chair Kramer presented ANWG opening report [anwg_2404_opening.pdf](#).
- Chair Kramer introduced General Information, Projects Status and Plan for this meeting.

5. IEEE Patent Policy

- Chair Kramer displayed the patent slides. A call for potentially essential patents was made at **16:12 US Pacific time**. No potentially essential patent claims were declared, and no holders of potentially essential patents were identified.

6. Approval of Past Meeting Minutes

- Chair Kramer had posted December 2023 meeting minutes, [anwg_2312_minutes_unapproved.pdf](#).

Motion#2:

Approve minutes of the December 2023 meeting as recorded in

[anwg_2312_minutes_unapproved.pdf](#). Post the approved minutes on the WG website as

[anwg_2312_minutes_approved.pdf](#).

Moved: Zhou Zhen

Seconded: Craig Pratt

(Procedural, required > 50%)

Motion passed by voice vote without opposition

7. Treasurer's Report

- Treasure's report for this meeting can be seen or downloaded through following link:
- https://www.ieee1904.org/meeting_archive/2024/04/anwg_2404_treasurer_report.pdf

8. P1904.4 Opening Report

- Curtis Knittle, P1904.4 Chair, announced the opening of P1904.4 meeting by voice.

9. 1904.4 D1.7 comment resolution

- Chair Kramer presented Comments against D1.7 with Proposed Responses, [tf4_2404_d1_7_comments_proposed.pdf](#).
- After discussion, all comments were resolved, [tf4_2404_d1_7_comments_approved.pdf](#).
- **Motion#3:**
IEEE P1904.4 Task Force instructs the Editor to produce draft version D2.0 from current draft version D1.7 by incorporating changes as recorded in [tf4_2404_d1_7_comments_approved.pdf](#).
Moved: Mark Laubach
Seconded: Craig Pratt
(Technical, required $\geq 2/3$)
Motion passed by voice vote without opposition

10. P1904.4 Closing Report

- Curtis Knittle, P1904.4 Chair, announced the closing of P1904.4.
- **Motion#4:**
IEEE P1904.4 Task Force requests the P1904 Chair to begin Working Group ballot phase on draft D2.0 when available. .
Moved: Curtis Knittle
Seconded: JC Marion
(Technical, required $\geq 2/3$)
Motion passed by voice vote without opposition.

11. WG Closing Report

- Chair Kramer presented WG closing report, [anwg_2404_closing.pdf](#).
- WG planned to have next meeting on **June 11-12**, 2024 by teleconference.

12. Unfinished Business

- No unfinished business was brought before the WG.

13. New Business

- No new business was brought before the WG.

The WG meeting adjourned at 18:13 US Pacific time.

Attendance Record

First Name	Last Name	Affiliation	Attendance
			April 23
Craig	Pratt	CableLabs	X
Curtis	Knittle	CableLabs	X
Glen	Kramer	Broadcom	X
JC	Marion	Ciena	X
Mark	Laubach	Ciena	X
Zhou	Zhen	Fiberhome Technologies	X