

Meeting Agenda

4 May 2017

Teleconference

Except for Call To Order times, all times are approximate and for guideline purposes only.

DAY 1: Thursday, May 4th, 2017				
Item	Title	Duration	Start time	Stop time
1	Call to Order -- Introductions / Declarations of affiliation -- Goals for this meeting	0:05	8:00 AM	8:05 AM
2	Executive Secretary report -- Verification of attendance credit -- Voting membership updates -- Establishment of quorum	0:05	8:05 AM	8:10 AM
3	Approval of the agenda	0:05	8:10 AM	8:15 AM
4	Approval of previous meeting minutes	0:05	8:15 AM	8:20 AM
5	IEEE Patent Policy -- Call for Patents	0:05	8:20 AM	8:25 AM
6	Review of the received liaison statements - None	0:00	8:25 AM	8:25 AM
7	Treasurer's report (Z. Zhou)	0:05	8:25 AM	8:30 AM
8	Discussion on 1904.2 project (G. Kramer) 1) The need to continue the 1904.2 project 2) Project scope - review and discuss whether any modifications are required 3) Select the TF leadership team (Chair, [Vice Chair], Editor) 4) Review and approve new timeline 5) Work plan and action items	1:00	8:30 AM	9:30 AM
9	WG closing report (G. Kramer)	0:10	9:30 AM	9:40 AM
10	Unfinished business	0:05	9:40 AM	9:45 AM
11	New business	0:05	9:45 AM	9:50 AM
12	Adjourn		9:50 AM	