

**Meeting Agenda**

27-28 August 2020

Teleconference

*Except for Call To Order times, all times are approximate and for guideline purposes only.*

DAY 1: Thursday, 27 August 2020				
Item	Title	Duration	Start time	Stop time
1	<b>Call to Order</b> -- Introductions / Declarations of affiliation	0:05	4:00 PM	4:05 PM
2	<b>Executive Secretary report</b> -- Verification of attendance credit -- Voting membership updates -- Establishment of quorum	0:10	4:05 PM	4:15 PM
3	<b>WG Opening Report</b> -- Goals for this meeting -- Approval of the agenda -- Approval of previous meeting minutes -- Patent Policy and Call for Patents -- WG officer election results -- Other administrative matters	0:25	4:15 PM	4:40 PM
4	<b>Treasurer's report (Z. Zhou)</b>	0:05	4:40 PM	4:45 PM
5	<b>1904.2 PAR discussion (G. Kramer)</b> -- Review of PAR modification request -- Review of PAR extension request -- Motions	0:20	4:45 PM	5:05 PM
6	<b>1904.2 TF opening report (K. Noll)</b>	0:10	5:05 PM	5:15 PM
7	<b>1904.2 D0.9 comment resolution (M. Hajduczenia)</b>	0:45	5:15 PM	6:00 PM
8	<b>Recess</b>		6:00 PM	

DAY 2: Friday, 28 August 2020				
Item	Title	Duration	Start time	Stop time
9	<b>Call to Order</b> -- Announcements -- Plan for the day	0:05	4:00 PM	4:05 PM
10	<b>1904.2 D0.9 comment resolution (M. Hajduczenia)</b>	1:15	4:05 PM	5:20 PM
11	<b>1904.2 closing report (K. Noll)</b> -- Motions on the draft -- Draft gap analysis -- Draft timeline discussion -- Action items for the next meeting	0:30	5:20 PM	5:50 PM
12	<b>WG closing report (G. Kramer)</b> -- Logistics for the next meeting -- Unfinished business -- New business	0:10	5:50 PM	6:00 PM
13	<b>Adjourn</b>		6:00 PM	