

Meeting Agenda

16-17 December 2020

Teleconference

Except for Call To Order times, all times are approximate and for guideline purposes only.

DAY 1: Wednesday, 16 December 2020				
Item	Title	Duration	Start time	Stop time
1	Call to Order -- Introductions / Declarations of affiliation	0:05	4:00 PM	4:05 PM
2	Executive Secretary report -- Verification of attendance credit -- Voting membership updates -- Establishment of quorum	0:05	4:05 PM	4:10 PM
3	WG Opening Report -- Goals for this meeting -- Approval of the agenda -- Approval of previous meeting minutes -- Patent Policy and Call for Patents -- Other administrative matters	0:15	4:10 PM	4:25 PM
4	Treasurer's report (Z. Zhou)	0:05	4:25 PM	4:30 PM
5	1904.2 TF opening report (K. Noll)	0:15	4:30 PM	4:45 PM
6	1904.2 D1.1 comment resolution (M. Hajduczenia)	0:20	4:45 PM	5:05 PM
7	1904.2 closing report (K. Noll) -- Motions on the draft -- Draft gap analysis -- Action items for the next meeting	0:15	5:05 PM	5:20 PM
8	IEEE 1904.4 Project discussion -- Organization -- Timeline -- Action items for the next meeting	0:30	5:20 PM	5:50 PM
9	WG closing report (G. Kramer) -- Logistics for the next meeting -- Unfinished business -- New business	0:10	5:50 PM	6:00 PM
10	Adjourn		6:00 PM	