

**Meeting Agenda**

25 February 2021

Teleconference

*Except for Call To Order times, all times are approximate and for guideline purposes only.*

DAY 1: Thursday, February 25, 2021				
Item	Title	Duration	Start time	Stop time
1	<b>Call to Order</b> -- Introductions / Declarations of affiliation	0:05	4:00 PM	4:05 PM
2	<b>Executive Secretary report (Z. Zhou.)</b> -- Verification of attendance credit -- Voting membership updates -- Establishment of quorum	0:05	4:05 PM	4:10 PM
3	<b>WG Opening Report (G. Kramer)</b> -- Goals for this meeting -- Approval of the agenda -- Approval of previous meeting minutes -- Patent Policy and Call for Patents -- Other administrative matters	0:10	4:10 PM	4:20 PM
4	<b>Treasurer's report (Z. Zhou)</b>	0:05	4:20 PM	4:25 PM
5	<b>1904.2 TF opening report (K. Noll)</b>	0:10	4:25 PM	4:35 PM
6	<b>Scalable Management of an EPON using OAM over VLC (K. Noll)</b>	0:20	4:35 PM	4:55 PM
7	<b>1904.2 closing report (K. Noll)</b> -- Draft gap analysis -- Action items for the next meeting	0:10	4:55 PM	5:05 PM
8	<b>IEEE 1904.4 Opening Report (C. Knittle)</b> -- Timeline -- Draft review and approval	0:10	5:05 PM	5:15 PM
9	<b>Review of management attributes in D0.1 (G. Kramer)</b>	0:40	5:15 PM	5:55 PM
10	<b>WG closing report (G. Kramer)</b> -- Logistics for the next meeting -- Unfinished business -- New business	0:05	5:55 PM	6:00 PM
11	<b>Adjourn</b>		6:00 PM	