

Meeting Agenda30 March 2021
Teleconference*Except for Call To Order times, all times are approximate and for guideline purposes only.*

DAY 1: Tuesday, March 30, 2021				
Item	Title	Duration	Start time	Stop time
1	Call to Order -- Introductions / Declarations of affiliation	0:05	4:00 PM	4:05 PM
2	Executive Secretary report (Z. Zhou.) -- Verification of attendance credit -- Voting membership updates -- Establishment of quorum	0:05	4:05 PM	4:10 PM
3	WG Opening Report (G. Kramer) -- Goals for this meeting -- Approval of the agenda -- Approval of previous meeting minutes -- Patent Policy and Call for Patents -- Other administrative matters	0:10	4:10 PM	4:20 PM
4	Treasurer's report (Z. Zhou)	0:00	4:20 PM	4:20 PM
5	1904.2 TF opening report (K. Noll)	0:05	4:20 PM	4:25 PM
6	D3.0 Comment resolution (M. Hajduczenia)	0:45	4:25 PM	5:10 PM
7	Granting/Reporting behavior (G. Kramer)	0:20	5:10 PM	5:30 PM
8	D0.2 Comment resolution (M. Hajduczenia)	0:25	5:30 PM	5:55 PM
9	WG closing report (G. Kramer) -- Logistics for the next meeting -- Unfinished business -- New business	0:05	5:55 PM	6:00 PM
10	Adjourn		6:00 PM	