

# IEEE 1904 Access Networks Working Group

Sponsored by the IEEE Communications Society

**20 April 2021**

**Teleconference**

**Minutes**

**Chair: Glen Kramer**

**Vice-Chair: Kevin Noll**

**Executive Secretary: Zhou Zhen**

**Chief Editor: Marek Hajduczenia**

**Meeting Recorder: Zhou Zhen**

## **Day 1, Tuesday, 20 April 2021**

### **1. Call to Order**

- The meeting was called to order at 16:00 US Pacific time(UTC-07:00).
- Chair Kramer recorded all the attendance of the meeting.
- **9** voting members attended meeting. Quorum **was reached**.

### **2. Executive Secretary Report**

- Zhou Zhen, Executive Secretary, presented [anwg\\_2104\\_exec\\_report.pdf](#).
- A report on working group membership was provided.

### **3. Approval of Agenda**

- Chair Kramer presented the agenda, [anwg\\_2104\\_agenda.pdf](#).

- **Motion #1:**

*Approve the agenda for the April 2021 meeting as presented in [anwg\\_2104\\_agenda.pdf](#).*

*Moved: Marek Hajduczenia*

*Seconded: JC Marion*

*(Procedural, required>50%)*

*Motion passed by voice vote without opposition*

#### **4. Chair's Opening Report**

- Chair Kramer presented ANWG opening report [anwg\\_2104\\_opening.pdf](#).
- Chair Kramer introduced General Information, Projects Status and Plan for this meeting.

#### **5. IEEE Patent Policy**

- Chair Kramer displayed the patent slides. A call for potentially essential patents was made at **16:14 US Pacific time**. No potentially essential patent claims were declared, and no holders of potentially essential patents were identified.

#### **6. Approval of Past Meeting Minutes**

- Chair Kramer presented March 2021 meeting minutes, [anwg\\_2103\\_minutes\\_unapproved.pdf](#).

- **Motion #2:**

*Approve minutes of the March 2021 meeting as recorded in [anwg\\_2103\\_minutes\\_unapproved.pdf](#).  
Post the approved minutes on the WG website as [anwg\\_2103\\_minutes\\_approved.pdf](#).*

*Moved: Zhou Zhen*

*Seconded: JC Marion*

*(Procedural, required>50%)*

*Motion passed by voice vote without opposition*

#### **7. Treasurer's Report**

- Treasure's report for this meeting can be seen or downloaded through following link:

[https://www.ieee1904.org/meeting\\_archive/2021/04/anwg\\_2104\\_treasurer\\_report.pdf](https://www.ieee1904.org/meeting_archive/2021/04/anwg_2104_treasurer_report.pdf)

#### **8. P1904.2 Opening Report**

- Kevin Noll, P1904.2 Chair, presented the Task Force Opening Report, [tf2\\_2104\\_opening.pdf](#).

#### **9. 1904.2 D3.1 comment resolution**

- Marek Hajduczenia, Chief Editor, presented Comments with Proposed Responses, [tf2\\_2104\\_comments\\_proposed.pdf](#).

- After discussion, all comments were resolved, [tf2\\_2104\\_comments\\_approved.pdf](#).

- **Motion #3:**

*Produce draft D3.2 by incorporating all resolved comments, as recorded in [tf2\\_2104\\_comments\\_approved.pdf](#), into the draft D3.1.*

*The Editor has a license to resolve conflicts and apply editorial changes as needed.*

*Moved: Marek Hajduczenia*

*Seconded: Bill Powell*

*(Technical, required>75%)*

*9 yes, 0 no, 0 abstained*

*Motion Passed*

## **10. P1904.2 Closing Report**

- Since all comments were solved and there were no other actions, Kevin Noll, P1904.2 Chair did not present the Task Force Closing Report, [tf2\\_2104\\_closing.pdf](#).

## **11. P1904.4 Opening Report**

- Curtis Knittle, P1904.4 Chair, gave verbal Task Force Opening Report (no slides).

## **12. 1904.4 D0.2 comment resolution**

- Marek Hajduczenia, Chief Editor, presented Comments with Proposed Responses, [tf4\\_2104\\_comments\\_proposed.pdf](#).

- After discussion, all comments were resolved, [tf4\\_2104\\_comments\\_approved.pdf](#).

- **Motion #4:**

*IEEE P1904.4 Task Force instructs the Editor to produce draft version D0.3 from current draft version D0.2 by incorporating changes as recorded in [tf4\\_2104\\_comments\\_approved.pdf](#).*

*The Editor has a license to resolve conflicts and apply editorial changes as needed.*

*Moved: Marek Hajduczenia*

*Seconded: JC Marion*

*(Technical, required>75%)*

*Motion passed by voice vote without opposition*

### 13. P1904.4 Closing Report

- Curtis Knittle, P1904.4 Chair, presented the action items list [tf4\\_2104\\_action\\_items.xlsx](#) and led the discussion.

### 14. WG Closing Report

- Chair Kramer presented WG closing report, [anwg\\_2104\\_closing.pdf](#).
- WG planned to have next meeting on **June 22-23**, 2021 by teleconference.
- Sending 1904.2 draft D3.2 to CableLabs was discussed.

- **Motion #5:**

*The WG chair is instructed to share the 1904.2 draft D3.2 with CableLabs under the established liaison relationship. The draft is to be made accessible only to CableLabs members.*

*Moved: Marek Hajduczenia*

*Seconded: Steve Burroughs*

*(Procedural, > 50%)*

*Motion Passed by voice vote without opposition*

### 15. Unfinished Business

- No unfinished business was brought before the WG.

### 16. New Business

- No new business was brought before the WG.

The WG meeting adjourned at 18:30 US Pacific time.

## Attendance Record

First Name	Last Name	Affiliation	Attendance
			April 20
Angela	Thomas	IEEE RA	X
Bill	Powell	Independent	X
Bob	Grow	IEEE RAC RMG Consulting	X
Steve	Burroughs	CableLabs	X
Curtis	Knittle	CableLabs	X
Glen	Kramer	Broadcom	X
JC	Marion	TiBit Communications	X
Jennifer	Santulli	IEEE	X
Kevin	Noll	Vecima	X
Marek	Hajduczenia	Charter Communications	X
Mark	Laubach	Independent	X
Pradeep	Kondamuri	Ciena	X
Ryan	Tucker	Charter Communications	X
Zhou	Zhen	Fiberhome Technologies	X