

Meeting Agenda

24-25 August 2021

Teleconference

Except for Call To Order times, all times are approximate and for guideline purposes only.

DAY 1: Tuesday, 24 August 2021				
Item	Title	Duration	Start time	Stop time
1	Call to Order -- Introductions / Declarations of affiliation	0:05	4:00 PM	4:05 PM
2	Executive Secretary report -- Verification of attendance credit -- Voting membership updates -- Establishment of quorum	0:05	4:05 PM	4:10 PM
3	WG Opening Report -- Goals for this meeting -- Approval of the agenda -- Approval of previous meeting minutes -- Patent Policy and Call for Patents -- Other administrative matters	0:20	4:10 PM	4:30 PM
4	1904.4 TF opening report (C. Knittle)	0:10	4:30 PM	4:40 PM
5	1904.4 D0.4 comment resolution (M. Hajduczenia)	1:20	4:40 PM	6:00 PM
6	Recess		6:00 PM	

DAY 2: Wednesday, 25 August 2021				
Item	Title	Duration	Start time	Stop time
7	Call to Order -- Announcements -- Plan for the day	0:05	4:00 PM	4:05 PM
8	1904.4 D0.4 comment resolution (M. Hajduczenia)	1:30	4:05 PM	5:35 PM
9	1904.4 Closing report (C. Knittle) -- Action items -- Draft motions	0:15	5:35 PM	5:50 PM
10	WG closing report (G. Kramer) -- Logistics for the next meeting -- Unfinished business -- New business	0:10	5:50 PM	6:00 PM
11	Adjourn		6:00 PM	