

IEEE 1904 Access Networks Working Group

Sponsored by the IEEE Communications Society

14 December 2021

Teleconference

Minutes

Chair: Glen Kramer

Vice-Chair: Kevin Noll

Executive Secretary: Zhou Zhen

Chief Editor: Marek Hajduczenia

Meeting Recorder: Zhou Zhen

Day 1, Tuesday, 14 December 2021

1. Call to Order

- The meeting was called to order at 16:00 US Pacific time(UTC-07:00).
- Chair Kramer recorded all the attendance of the meeting.
- **9** voting members attended meeting. Quorum **was reached**.

2. Executive Secretary Report

- Zhou Zhen, Executive Secretary, presented [anwg_2112_exec_report.pdf](#).
- A report on working group membership was provided.

3. Approval of Agenda

- Chair Kramer presented the agenda, [anwg_2112_agenda.pdf](#).

Motion#1:

Approve the agenda for the December 2021 meeting as presented in [anwg_2112_agenda.pdf](#).

Moved: Kevin Noll

Seconded: Marek Hajduczenia

(Procedural, required>50%)

Motion passed by voice vote without opposition

4. Chair's Opening Report

- Chair Kramer presented ANWG opening report [anwg_2112_opening.pdf](#).
- Chair Kramer introduced General Information, Projects Status and Plan for this meeting.
- Chair Kramer introduced the schedule of Treasurer election.

5. IEEE Patent Policy

- Chair Kramer displayed the patent slides. A call for potentially essential patents was made at **16:08 US Pacific time**. No potentially essential patent claims were declared, and no holders of potentially essential patents were identified.

6. Approval of Past Meeting Minutes

- Chair Kramer presented October 2021 meeting minutes, [anwg_2110_minutes_unapproved.pdf](#).

Motion#2:

Approve minutes of the October 2021 meeting as recorded in

[anwg_2110_minutes_unapproved.pdf](#). Post the approved minutes on the WG website as

[anwg_2110_minutes_approved.pdf](#).

Moved: Zhou Zhen

*Seconded: Curtis Knittle
(Procedural, required > 50%)
Motion passed by voice vote without opposition*

7. Treasurer's Report

- Zhou Zhen, Treasurer, presented treasurer report, [anwg_2112_treasurer_report.pdf](#).
- Balance of working group account and details were shown.

8. P1904.4 Opening Report

- Curtis Knittle, P1904.4 Chair, presented the Task Force Opening Report, [tf4_2112_opening.pdf](#).
- 1904.4 Action Items are shown and discussed, [tf4_2112_action_items.xlsx](#).

9. 1904.4 D0.6 comment resolution

- Marek Hajduczenia, Chief Editor, presented Comments with Proposed Responses, [tf4_2112_comments_proposed.pdf](#).
- After discussion, all comments were resolved, [tf4_2112_comments_approved.pdf](#).

10. P1904.4 Closing Report

- Curtis Knittle, P1904.4 Chair, presented updated 1904.4 Action Items, [tf4_2112_action_items_updated.xlsx](#).
- **Motion#3:**
IEEE P1904.4 Task Force instructs the Editor to produce draft version D0.7 from current draft version D0.6 by incorporating changes as recorded in [tf4_2112_comments_approved.pdf](#).
Moved: Marek Hajduczenia
Seconded: Kevin Noll
(Technical, required > 75%)
Motion passed by voice vote without opposition

11. WG Closing Report

- Chair Kramer presented WG closing report, [anwg_2112_closing.pdf](#).
- WG meeting plan of 2022 was shown and discussed.
- WG planned to have next meeting on **February 15-16**, 2022 by teleconference.

12. Unfinished Business

- No unfinished business was brought before the WG.

13. New Business

- No new business was brought before the WG.

The WG meeting adjourned at 17:25 US Pacific time.

Attendance Record

First Name	Last Name	Affiliation	Attendance
			December 14
Curtis	Knittle	CableLabs	X
Glen	Kramer	Broadcom	X
Kevin	Noll	Vecima	X
JC	Marion	TiBit Communications	X
Marek	Hajduczenia	Charter Communications	X
Mark	Laubach	Independent	X
Ryan	Tucker	Charter Communications	X
Steve	Burroughs	CableLabs	X
Zhou	Zhen	Fiberhome Technologies	X