

IEEE 1904 Access Networks Working Group

Sponsored by the IEEE Communications Society

10 December 2024

Teleconference

Minutes

Chair: Glen Kramer

Vice-Chair: Vacancy

Executive Secretary: Zhou Zhen

Chief Editor: Marek Hajduczenia

Meeting Recorder: Zhou Zhen

Day 1, Tuesday, 10 December 2024

1. Call to Order

- The meeting was called to order at 16:00 US Pacific time(UTC-07:00).
- Chair Kramer recorded all the attendance of the meeting.
- **6** voting members attended meeting. Quorum **was reached**.

2. Executive Secretary Report

- Zhou Zhen, Executive Secretary, presented [anwg_2412_exec_report.pdf](#).
- A report on working group membership was provided.

3. Approval of Agenda

- Chair Kramer presented the agenda, [anwg_2412_agenda.pdf](#).

• **Motion#1:**

Approve the agenda for the December 2024 meeting presented in [anwg_2412_agenda.pdf](#).

Moved: Curtis Knittle

Seconded: Zhou Zhen

(Procedural, required>50%)

Motion passed by voice vote without opposition

4. Chair's Opening Report

- Chair Kramer presented ANWG opening report [anwg_2412_opening.pdf](#).
- Chair Kramer introduced General Information, Projects Status and Plan for this meeting.

5. IEEE Patent Policy

- Chair Kramer displayed the patent slides. A call for potentially essential patents was made at **16:12 US Pacific time**. No potentially essential patent claims were declared, and no holders of potentially essential patents were identified.

6. Approval of Past Meeting Minutes

- Chair Kramer had posted October 2024 meeting minutes, [anwg_2410_minutes_unapproved.pdf](#).

• **Motion#2:**

Approve minutes of the October 2024 meeting as recorded in

[anwg_2410_minutes_unapproved.pdf](#). Post the approved minutes on the WG website as

[anwg_2410_minutes_approved.pdf](#).

Moved: Zhou Zhen

Seconded: Craig Pratt

(Procedural, required > 50%)

Motion passed by voice vote without opposition

7. Treasurer's Report

- Zhou Zhen, Treasurer, presented treasurer report, [anwg_2412_treasurer_report.pdf](#).
- Balance of working group account and details were shown.

8. P1904.4 Opening Report

- Curtis Knittle, P1904.4 Chair, announced the opening of P1904.4 meeting by voice.

9. 1904.4 D2.3 comment resolution

- Marek Hajduczenia, Chief Editor, presented Comments against D2.3 with Proposed Responses, [tf4_2412_d2_3_comments_proposed.pdf](#).
- After discussion, all comments were resolved, [tf4_2412_d2_3_comments_approved.pdf](#).

Motion#3:

IEEE P1904.4 Task Force instructs the Editor to produce draft version D2.4 from current draft version D2.3 by incorporating changes as recorded in [tf4_2412_d2_3_comments_approved.pdf](#).

Moved: Marek Hajduczenia

Seconded: Mark Laubach

(Technical, required $\geq 2/3$)

Motion passed by voice vote without opposition

10. P1904.4 Closing Report

- Curtis Knittle, P1904.4 Chair, announced the closing of P1904.4.

11. WG Closing Report

- Chair Kramer presented WG closing report, [anwg_2412_closing.pdf](#).
- The schedule for preparing P1904.4 SA ballot was discussed.

Motion#4:

Move to authorize the 1904 WG chair to

– Submit draft D2.4 to Mandatory Editorial Coordination

– Submit draft D2.4 to AccessCore-SC for preview

– Initiate the formation of the P1904.4 SA ballot group (i.e., take steps necessary to have ballot invitations issued)

Moved: Curtis Knittle

Seconded: Craig Pratt

(Technical, required $\geq 2/3$)

Motion passed by voice vote without opposition

- WG meeting plan of next year was discussed.
- WG planned to have next meeting on **February 11-12, 2025** by teleconference.

12. Unfinished Business

- No unfinished business was brought before the WG.

13. New Business

- No new business was brought before the WG.

The WG meeting adjourned at 17:45 US Pacific time(UTC-07:00).

Attendance Record

First Name	Last Name	Affiliation	Attendance
			December 10
Craig	Pratt	CableLabs	X
Curtis	Knittle	CableLabs	X
Glen	Kramer	Broadcom	X
Marek	Hajduczenia	Charter Communications	X
Mark	Laubach	Ciena	X
Zhou	Zhen	Fiberhome	X